

## Share Transfer Form

FOR THE CONSIDERATION stated below the "Transferor(s)" named below hereby transfers to the "Transferee(s)" named below the shares specified below subject to the conditions on which the shares are now held by the Transferor(s) as set out in the constitution of the Company and the Co-operative Companies Act 1996 and the Transferee(s) hereby agrees to accept and hold the shares subject to those conditions:

Full name of Company	Ravensdown Limited	
Number of shares		
<b>TRANSFER FROM</b> Transferor(s) Name(s)  Ravensdown Shareholder Number		
<b>CONSIDERATION</b>	As agreed between the Transferor and Transferee	
<b>TRANSFER TO</b> Transferee(s) Name(s)  Ravensdown Shareholder Number (if issued)		
		Transferor
Signed by the Transferor(s)  X _____ Name: Date:  X _____ Name: Date:  X _____ Name: Date:  X _____ Name: Date:	in the presence of: X _____ Name: Occupation: Address: Date:	

		Transferee
<p>Signed by the Transferee(s)</p> <p>X _____</p> <p>Name: Date:</p> <p>X _____</p> <p>Name: Date:</p> <p>X _____</p> <p>Name: Date:</p> <p>X _____</p> <p>Name: Date:</p>	<p>in the presence of:</p> <p>X _____</p> <p>Name:</p> <p>Occupation:</p> <p>Address:</p> <p>Date:</p>	

## Guidance for completion of Transfer Form

### Number of Shares

Please complete the number of shares you wish to transfer. The Constitution provides for a limit to the number of shares which any person or entity may hold in Ravensdown. The board of directors will only approve transfers within this limit.

### Name of Transferor

This is the individual(s) or entity which is registered as the current owner of the Shares on Ravensdown's share registry. The Share Registry can provide these details to you.

### Name of Transferee

This is the individual(s) or entity which will be the new owner of the Shares. The Transferee must be a Ravensdown customer, who has a credit account with Ravensdown and has been approved by the board of directors of the company.

### Signing as Transferor or Transferee:

- **Individual(s):** Complete your full legal name (as on your Driver's Licence) and sign the form. No witness is required.
- **Company:** Complete the correct legal name of the company and sign the form in the manner permitted by the Companies Act or the company's constitution (which may mean a witness is required). As a general rule, the signature of two directors will be sufficient.
- **Partnership:** Unless the partnership agreement provides otherwise, all of the partners must sign the Transfer Form. Partners can be individuals or other entities, so must sign according to what entity they are. In New Zealand there is no register of partnerships (as there is with companies), so in order to check that all partners have signed the Transfer Form, Ravensdown may require a copy of the up to date partnership deed or that part of the deed which sets out who the partners are.
- **Trusts:** Unless the Trust Deed provides otherwise, all of the trustees must sign the Transfer Form. In New Zealand there is no register of trusts (as there is with companies), so in order to check that all trustees have signed the Transfer Form, Ravensdown may require a copy of the up to date trust deed or that part of the trust deed which sets out who the trustees are.

### Extra signature space

If more persons need to sign the Transfer Form than we have left space for, please use a blank page to add additional signatures and write the name of your entity at the top of the form.

### Privacy

Ravensdown respects your privacy and will take all due care to keep your information confidential. It will only make your information available to those people in the organisation who have a genuine business need to view and in accordance with our Privacy Policy (refer [www.ravendown.co.nz](http://www.ravendown.co.nz)).

### Execution by electronic means

Ravensdown does not require the original of any signed Transfer Forms. We will accept forms which are signed correctly and emailed to us, and forms which are signed using an electronic signature.

### Need Assistance?

If you require further assistance with this form, please contact the Share Registry on [sharereg@ravendown.co.nz](mailto:sharereg@ravendown.co.nz) or by phoning 0800 100123.

Lodgement:

Please return your signed and completed form to Ravensdown Limited c/o: The Share Registry, PO Box 1049, Christchurch 8140 or email to [sharereg@ravensdown.co.nz](mailto:sharereg@ravensdown.co.nz). Your application will be acknowledged on receipt.